



# Arlington County Civic Federation

BOARD OF DIRECTORS MEETING MINUTES, SUNDAY SEPTEMBER 8, 2024

Attendees	Board Role	In Attendance? Yes or No
John Ford	President	Yes
Nick Giacobbe	Vice President	Yes
Matt Gloudeman	Secretary	Yes
Ben Watts	Treasurer	Yes
David R Smith	Board Chair	Yes
Allan Gajadhar	Board Member	Yes
Dave Schutz	Board Member	Yes
Jackie Snelling	Board Member	Yes
Jean Henceroth	Board Member	No
Michael McMenamin	Board Member	Yes
Paul Holland	Board Member	Yes
Richard McNamara	Board Member	Yes
Ron Haddox	Board Member	Yes
<b>Percentage of Board Members in Attendance:</b>		<b>92%</b>
50% required to achieve quorum.		
Other Attendees	Role	In Attendance? Yes or No

Discussion Topic	POC	Discussion
<b>Welcome and Call to Order</b>	David Smith	Quorum was reached. The meeting was called to order. The meeting was held virtually via Zoom, called via email invitation.
<b>Approve Previous Month Minutes</b>	David Smith	August minutes approved. 11 yeah 0 nay 0 abstain
<b>Board Meeting Date Reminder</b>	David Smith	8-Oct GM 20-Oct Board 12-Nov GM 17-Nov Board 10-Dec GM 15-Dec Board
<b>Action Item Review</b>	David Smith	Previous month action items reviewed.



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<p><b>President’s Report</b></p>	<p>John Ford</p>	<p><b>Bank Audit Review:</b> Ben and John met with Michael Bruce. Michael did not find any issues. Bank audit for FY25 is complete.</p> <p><b>Meeting Schedule for next year:</b> John reviewed candidate dates for the GM and Board meetings (see appendix). Some discussion then ensued regarding options for presenting resolutions to the Board and/or GM. It was agreed that resolutions should work their way through the Committees to the president. If no Board meeting was sufficiently timed, then an email circulation/review by the Board could take place.</p> <p><b>Candidates' Night:</b> Received a lot of good feedback from the candidates.</p> <p><b>October Meeting Plan:</b> Jackie has been sending out emails to committee chairs on the plan and input needs. The format for October will include a pop quiz which may need to dry run (use Zoom or apps to collect responses). The goal is to have the October meeting be more interactive than previous GM discussions. Each committee will report on their engagement in the meeting topic areas and are being asked to discuss any draft resolutions. The November meeting could be a discussion of solutions and resolutions introduced in October.</p> <p>Action: Smith: Forward Jackie's committee email to Board members.</p>



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<b>Kickoff Membership &amp; Dues</b>	Matt Gloudeman	<p>The board discussed leveraging the online form used for the past two years and moving forward with kicking off certification.</p> <p>Action: Smith: Request Adam update the online certification form and post and provide Matt the email template.</p>
<b>Previous GM Vote Re-Cap</b>	Matt Gloudeman	<p>The CivFed members approved membership of Arlington Neighborhood Village (ANV). See write up in the appendix.</p> <ul style="list-style-type: none"> <li>• 37 yeah</li> <li>• 0 nay</li> <li>• 2 abstain</li> </ul> <p>CivFed members approved membership of Northern Virginia Affordable Housing Alliance (NVAHA). See write up in the appendix.</p> <ul style="list-style-type: none"> <li>• 29 yeah</li> <li>• 0 nay</li> <li>• 0 abstain</li> </ul>
<b>Membership</b>	Jackie Snelling	<p>Jackie worked with the Hispanic Parents Committee on ACCF membership. They are not quite ready to adopt the required organizational structure that is required.</p> <p>Forest Glen will be coming back as a member. Have requested an article for the upcoming newsletter. Per bylaws, they just need to recertify and pay dues to be re-established.</p>
<b>Newsletter Discussion</b>	Matt Gloudeman	<p>Newsletter topics to include:</p> <ul style="list-style-type: none"> <li>President's report</li> <li>GM recap</li> <li>Committees pending update from Jackie - will be related to the October meeting</li> <li>Public Safety</li> <li>Membership/Dues</li> <li>Forest Glen</li> </ul> <p>Deadline for article submittal to the Secretary is: 9/23</p>



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<b>Discuss Bank CD rates</b>	Ben Watts	Ben reported that we have an available \$5,312 balance from pre-existing CD maturation. Ben provided rates for a 12 month (4.8%) and 15 month (4.55%) CD. A motion made to put the \$5300 balance into a 12 month. Discussion was opened. Ben indicated that he believes rates will fall soon. Motion passed 8 yea, 3 nay, 0 abstain.
<b>Picnic</b>	Cory Giacobbe	Another reminder will go out to drum up participants. About a half a dozen people have signed up this far.
<b>Plan for Climate Change Discussion with Jennifer Fioretti (Assistant County Manager for Climate Change)</b>	Mary Glass	Jennifer Fioretti contacted Mary Glass on or around August 25th and requested an informal sitdown with CivFed folks interested in climate change issues. Jennifer apparently has approx \$2.5M budget available in the coming year for climate-related initiatives.
<b>Discuss EHO Legal Fees</b>	Dick McNamara	It has been reported that \$1M has been spent by the County to defend against the EHO lawsuits.  Dick asked if CivFed can ask which accounts this budget is coming out of and asked if we could go to the new county auditor, Wayne Scott, on this topic.  John indicated that Dick could raise this question at the next round table on Sept 12th @ 7 p.m. Dick will attend.  On a related note, Jackie noted that John Vihstadt offered to introduce CivFed to the new county auditor.
<b>Meeting Adjourn</b>	David Smith	Meeting adjourned 5:15 p.m.
<b>Post Meeting (Optional) Groups.io demo</b>	Ron Haddox	Ron provided an overview of Groups.io management.



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## Action Item Closure Information

Date	Assignee	Action Item	Status	Notes
28-Jul	Ron	Send the Board the Group.io paper he wrote last year. Action: Ron: Provide some Groups.io training after next month's meeting.	Done	
14-Aug	Ben	Find out what interest and terms are available and could be leveraged for our additional budget allocated to CDs and post the taxes to the Google drive. Ben also noted that he filed the taxes and received the insurance bill which was approx 10% more than last year, but the increase was accounted for in the budget approved in July.	Done	

Submitted by: David R. Smith, Board Chair on 9/8/2024



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## APPENDIX A

General Membership	Board
Thursday, Jan 2 – County Board	Wednesday, January 22*
Tuesday, February 11 - Budget-TBD	Wednesday, February 19**
Tuesday, March 11 - School Board	Sunday, March 16
Tuesday, April 8 - Open	Wednesday, April 23***
Tuesday, May 13 - Open	Sunday, May 18
Tuesday, June 10 - Committee Wrap/Election	Wednesday, June 18****

\*MLK Day

\*\* Presidents Day

\*\*\* Easter APS Break

\*\*\*\* Fathers Day